

UNWAVERING SUPPORT



FOR UNCOMMON HEROES™

Michigan Department VFW Auxiliary Auxiliary Achievement Guide Sheet 2025-26

www.vfwauxmi.org

National Theme: From Sea to Shining Sea Honoring Veterans Who Keep Us Free

Department Theme: We Don't Know Them All, But We Owe Them All

AUXILIARY ACHIEVEMENT

COMPLETED ENTRY MUST BE POSTMARKED BY MAY 1, 2026

PRESENTATIONS WILL BE MADE AT THE 2026 DEPARTMENT CONVENTION

You must meet the following criteria:

1. Auxiliary **MUST** be represented at each of your own District Meetings.
2. Membership **MUST** be 95% by November 30, 2025.
3. All monies owed to the Department **MUST** be paid in full by March 31, 2026.
4. All audits must be received by the Department Treasurer **ON TIME**.
5. Report at least one (1) time between May 1, 2025 and April 20, 2026 in each chairmanship.
6. Report of Installation **MUST** be received by the Department by June 30, 2025. If able, enter in to MALTA before sending to Department.
7. The IRS 990 report **MUST** be completed by November 15, 2025, and a copy mailed to Department Treasurer. (Unless your Auxiliary does a long form, then notify the Department.)
8. This guide sheet **MUST BE COMPLETED**, along with a brief description of your Auxiliary accomplishments, and must be postmarked or emailed to me by May 1, 2026.

Winning Auxiliaries will get a \$50 check and a Citation of Merit and a Special Gift to the President.

Any Auxiliary who submitted this Guide Sheet and did not achieve the Circle of Excellence will receive a Citation and a small gift.

AUXILIARY ACHIEVEMENT PROGRAM

Auxiliary # _____

District # _____

Auxiliary President's Name _____

Full Address: _____

Program Accomplishments

Section One: President	Points Available	Points Earned
Within 30 days of taking office, the President provided financial information and a membership report to the Post Commander, as required by Section 810 of National Bylaws	5	
Report of Installation entered online and/or sent to Department Secretary by June 30, 2025. Copy sent to Department and District	10	
President held a Planning Meeting	5	
Offices of President and Treasurer bonded for double the Auxiliary funds by August 31, 2025	5	
President presided over 10 business meetings	10	
President registered and attended ALL their own District meetings.	15	
President, Sr. Vice or Jr. Vice registered, signed in, and attend the School of Instruction at Fall Conference, or one given by Dept Officers.	5 per person	
President or Line Officer registered, signed in and attended the Mid-Winter Conference (Jan 2026)	10	
All Audits sent to Department Treasurer on time	10	

Total points: 85

Earned in this section _____

Section Two Membership	Points Available	Points Earned
Form a membership committee of at least 5 members	5	
Send out 1 st Dues notice by 8/31/25	10	
Send out 2 nd Dues notice or contact unpaid members by 11/30/25 (Not applicable if already 100 %)	5	
Achieve 100% by 12/31/25 plus 1	20	
Achieve 100% by 4/30/26 plus 1	10	
Hold a membership drive, or event or advertise more than once in a media outlet of your choice (social media, newspaper, etc.)	5	

Total Points: 55

Earned in this section _____

Section Three: Auxiliary	Points Available	Points Earned
All Auxiliary officers' dues MUST be paid by December 15, 2025	10	
Auxiliary actively participated and reported in all Department Programs	10	
Auxiliary members other than the President registered/attended all their own District Meetings	5	
At least 1 member other than an officer attended a Department training.	5	
At least 1 member other than an officer registered at the Fall or Mid-Winter Conference.	5	
Auxiliary signed up at least 1 new/rejoined member. Must have a member ID # on the application	5	
Auxiliary completed at least one project, activity or donation that benefits veterans by April 20, 2026.	10	

Total Points: 50

Earned this section _____

Section Four: Auxiliary Donations	Points Available	Points Earned
Donation to ALL Department Suggested Donations	10	

National Home Health & Happiness paid to National VFW Auxiliary by December 31, 2025	5	
Auxiliary Program Pin monies paid by March 1, 2026	5	
Donation to National President's Special Project-Continuing Education Scholarships	5	
Donation to the Department President's Special Project-Blue Star Service Dogs	5	

Total Points: 30

Earned this section _____

You MUST include a brief description of your activities.

This is where you brag about your Auxiliary.

If you complete it, you will get 25 points.

In the table below, place a check mark if you reported in the chairmanship and in which quarter. This will be a tiebreaker.

Section Five: Reporting	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Americanism				
Auxiliary Outreach				
"Buddy" Poppy/National Home				
Historian & Media Relations				
Hospital				
Legislative				
Membership				
Scholarships				
Veterans & Family Support				
Youth Activities				

One point per check mark (40 Possible)

Total extra points _____

Jane Dady Auxiliary Achievement Chairman

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Total points overall _____